

Regent Park Community Health Centre Board of Directors Seeking New Members



Main Office

465 Dundas St. East
Toronto, ON M5A 2B2
Phone: 416-364-2261

Dental Clinic

465 Dundas St. East
Toronto, ON M5A 2B2
Phone: 416-364-7019

Pathways to Education

563 Dundas St. East # 202
Toronto, ON M5A 2B7
Phone: 416-642-1570

Finance and Operations

563 Dundas St. East # 203
Toronto, ON M5A 2B7
Phone: 416-642-1570

Diabetes Education Program

563 Dundas St. East # 205
Toronto, ON M5A 2B7
Phone: 416-603-0336

Early Years Program

2nd Floor-38 Regent St.
Toronto, ON M5A 3N7
Phone: 416-362-0805

www.regentparkchc.org



INTRODUCTION

The Regent Park Community Health Centre ("RPCHC") Board is looking to fill upcoming board and board committee vacancies. **Applications will close on Wednesday May 13th** and will be considered on a rolling basis before then.

CURRENT BOARD RECRUITMENT PRIORITIES

We are currently seeking to fill up to three (3) board vacancies as well as identify potential members to serve on our Board committees (i.e. Finance, Governance, and Quality).

The RPCHC Board is seeking various qualified candidates. **Given the existing board complement and existing organizational priorities, we are particularly interested in candidates with some demonstrated history of board governance and/or significant volunteer experience, and expertise in one or more of the following areas:**

- Financial management with a particular interest in health system experience (accounting designation preferred)
- Performance and quality management in healthcare settings
- Human resources management and diversity, equity, and inclusion expertise
- Communications, public affairs, and government relations
- Fundraising, resource mobilization and partnerships
- Community engagement and development of community hubs

In addition to the above, we are always interested in potential candidates in the Regent Park community (as a resident and/or someone with significant ties to the community). Similarly, we continue to be motivated to find candidates that reflect our diverse communities and lived experiences.

The RPCHC Board will accept applications from candidates who do not have the above experience; however, the above have been identified as priority areas for current recruitment.

ABOUT THE REGENT PARK COMMUNITY HEALTH CENTRE

Regent Park Community Health Centre was established in 1973. It is a non-profit, community-based organization dedicated to improving the health of Regent Park and Moss Park area residents and the community, by providing high quality, integrated primary health care services, health promotion service and community capacity building. Our priority is to reduce the health inequities experienced by low-income, immigrant & refugee, non-status and marginally housed & homeless populations. We encourage you to visit our website www.regentparkchc.org for more.



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MISSION

Providing comprehensive health and community services that remove barriers and improve lives.

VISION

Equitable health outcomes and social justice for the communities we serve.

VALUES

- **Integrity:** We commit to being respectful, compassionate and accountable to each other, our clients, community members and partners.
- **Community ownership:** We build community leadership because our community is strongest when community members identify and advance their priorities.
- **Equity:** We break down barriers to access, celebrate our diversity, foster inclusive communities, and oppose racism, discrimination and oppression everywhere.
- **Excellence:** We embrace effective practices, work collaboratively, and create and deliver services that bring the greatest value to our communities.

ABOUT THE RPCHC BOARD OF DIRECTORS

RPCHC is governed by a Board of Directors elected from our membership. The Board plays a governance role – it is not directly involved in operational decisions and matters, or other decisions that have been delegated to staff. The Board generally meets 8 times per year and has an Annual General Meeting (AGM) where the membership and the community are invited and encouraged to attend. For a list of current board members please see:

<http://www.regentparkchc.org/about-us/governance>

Remuneration

Directors of the RPCHC Board do not receive any remuneration. This is a volunteer position.

Terms of Service

Each Director is elected to hold office for a four-year term and may be eligible for re-election three successive times.

Board Committees

The Board has several committees designed to provide it with advice. The committees are chaired by a member of the Board but may include other volunteers. These committees include:

- Quality Committee – Providing advice and oversight on the quality, safety and equitable access to services to ensure that community needs and regulatory standards are met.
- Governance committee – Providing advice and leadership to help the Board be successful in its job of governing, including recruiting and nominating new Board members.



- Finance committee – Providing advice and oversight on financial matters to ensure the Health Centre has secure funding.
- Executive Committee – comprised of Officers of the Board.

Board Meetings

The Board meets generally 8 times per year and has an Annual General Meeting (AGM), typically held in September. Additionally, the Board holds an annual retreat to discuss strategic issues for the upcoming year. Board meetings alternate between in-person and virtual, and Board Committee meetings are held virtually.

CANDIDATES FOR THE RPCHC BOARD

Individual Time Commitment

Board members can expect to commit to approximately 6 to 8 hours on average per month, with some months being busier than others. Board members are expected to:

- Attend regular meetings of the Board of Directors. Meetings are typically held at 5:30pm on the final Tuesday of the month and are usually up to 2 hours in length. They alternate between in-person and virtual.
- Attend an annual planning retreat;
- Attend the Annual General Meeting, typically held in September in the community; and,
- Participate in at least one Board Committee. Board committees meet four to six times per year (meeting frequency varies by committee). Meetings are typically 1-2 hours in length.

Expectations and Responsibilities

- Attend all Board and assigned Committee meetings;
- Take on Board leadership responsibilities as requested and when appropriate;
- Advocate for the RPCHC work and mission in your own network and circle of influence;
- Remain independent and act personally, and not as a representative of any group or organization;
- Identify and declare any conflict of interest or potential conflict of interest;
- Comply with all Board policies;
- Be informed of agenda items, read material in advance and contribute knowledgeably to the discussion and decisions of the Board;
- Be informed about RPCHC policies, programs, services, and the needs of the community and RPCHC constituents;
- Effectively apply knowledge, experience and expertise to issues confronting the RPCHC;
- Develop an understanding of Board governance and risk management strategies; and

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- Directors are not directly involved in operational decisions and matters, or other decisions that have been properly delegated to staff.

Conflict of Interest

Directors shall take care to ensure that they identify, avoid and take steps to guard against even the appearance of a conflict. A Director or a Board committee member is encouraged to discuss any outside business activity with the Chair of the Board or Board committee that could create a potential conflict. All Directors are asked to sign a conflict-of-interest form and are asked to declare any conflicts at the beginning of all meetings.

Board Recruitment, Application and Timeline

Applications and questions may be submitted to the Executive Assistant, Bola Opere, at BolaO@regentparkchc.org by end of day **Wednesday May 13th, 2026**. Interviews of shortlisted candidates will be conducted in June/July. New Board members will be confirmed at the AGM in September.

Please submit a resume and cover letter containing a statement of interest (of no more than 2-pages), explaining why you are interested in being considered for appointment to the RPCHC Board.

Thank you for your interest in the Regent Park Community Health Centre Board of Directors.

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